



## Notice of meeting of

### Executive Member For Leisure, Culture & Social Inclusion and Advisory Panel

|               |   |
|---------------|---|
| <b>To:</b>    | Councillors Crisp (Chair), Healey (Vice Chair), Hogg, Looker and Vassie (Executive Member). |
| <b>Date:</b>  | Tuesday, 2 September 2008   |
| <b>Time:</b>  | 5.00 pm   |
| <b>Venue:</b> | The Guildhall, York   |

### AGENDA

#### Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

**10:00 am on Monday 1 September 2008**, if an item is called in *before* a decision is taken, *or*

**4:00 pm on Thursday, 4 September 2008**, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

#### 1. **Declarations of Interest**

At this point, Members are asked to declare any personal or prejudicial interest they may have in the business on this agenda.

## **2. Minutes (Pages 3 - 8)**

To approve and sign the minutes of the meeting held on Tuesday 15 July 2008.

## **3. Public Participation**

At this point in the meeting, members of the public who registered their wish to speak regarding an item on the agenda or an issue within the Board's remit can do so. The deadline for registering is Monday 1 September 2008 at 5.00pm.

## **4. Free Swimming Scheme (Pages 9 - 16)**

This report asks the Executive Member to review the Government's newly proposed free swimming scheme and assess the value of the scheme against the national and corporate health improvement agenda and the LAA indicator set. The Executive Member is also asked to decide if the scheme should be implemented in York.

## **5. Capital Programme Monitor 1 (Pages 17 - 24)**

This report informs the Executive Member of the likely out-turn position of the 2008/09 Capital Programme. It advises of changes to existing schemes to allow the more effective management and monitoring of the Capital programme and to inform members of any new schemes and seek approval for their addition to the Capital Programme.

## **6. Service Plan and Budget Monitor 1 (Pages 25 - 38)**

This report analyses performance by reference to the service plan, the budget and the performance indicators for all the services funded through the leisure and Culture budget.

## **7. Any Other Matters which the Chair decides are urgent under the Local Government Act 1972**

Democracy Officer:

Name: Laura Bootland

Contact Details:

- Telephone – (01904) 552062
- E-mail – [laura.bootland@york.gov.uk](mailto:laura.bootland@york.gov.uk)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

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If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
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### Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

### Access Arrangements

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### **Holding the Executive to Account**

The majority of councillors are not appointed to the Executive (38 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Advisory Panel (EMAP)) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

### **Scrutiny Committees**

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

### **Who Gets Agenda and Reports for our Meetings?**

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.

City of York Council

Committee Minutes

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|           |  |
|-----------|--|
| MEETING   | EXECUTIVE MEMBER FOR LEISURE, CULTURE & SOCIAL INCLUSION AND ADVISORY PANEL          |
| DATE      | 15 JULY 2008   |
| PRESENT   | COUNCILLORS CRISP (CHAIR), VASSIE (EXECUTIVE MEMBER), HEALEY (VICE-CHAIR) AND LOOKER |
| APOLOGIES | COUNCILLORS HOGG   |

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### 1. **DECLARATIONS OF INTEREST**

Members were invited to declare at this point in the meeting any personal or prejudicial interests they might have in the business on the agenda.

### 2. **MINUTES**

RESOLVED: That the minutes of the meeting of the Executive Member for Leisure, Culture and Social Inclusion and Advisory Panel held on 3 June 2008 be approved and signed by the Chair and the Executive Member as a correct record.

### 3. **PUBLIC PARTICIPATION**

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

### 4. **INVESTMENT IN COMMUNITY FACILITIES: £200K FUND**

Members considered a report, which sought approval to allocate the £200k fund for investment in community facilities to two community organisations in the Fishergate and Guildhall Wards.

The £200k fund was a Leisure and Culture capital programme scheme funded by part of the proceeds of sale of the Kent Street site, taken in lieu of the developer building a new community facility on the redeveloped site. Three bids had been received - from the Melbourne Centre, Space 109 and UpStage Youth Theatre, 41 Monkgate. Details of these bids were set out in the report.

The bids had been examined against the criteria agreed by the Executive for allocation of the fund, as detailed in paragraph 3 of the report. The Melbourne Centre bid met all the criteria and in particular would lever significant lottery funding. The bid from Space 109 (Walmgate's community arts venture) broadly met the criteria, although it was not yet clear whether it would lever in external funding. The UpStage Youth

Theatre bid did not meet the criteria, in that it was not a capital bid and the facility was not in the immediate vicinity of the Barbican. It was therefore proposed to allocate £180k to the Melbourne Centre and £20k to Space 109. Officers would work with the Upstage Youth Theatre to try to identify alternative sources of funding for their needs.

Members agreed to change the split in funds to £175k and £25k to allow Space 109 some contingency funds. Officers suggested and Members agreed to receive regular updates on progress as part of the financial monitoring reports to EMAP.

#### Advice of the Advisory Panel

That the Executive Member be advised to:

(i) Agree to the £200k fund being spent on grants of:

- £175k to the Melbourne Centre
- £25k to Space 109

subject to the conditions set out in paragraphs 28 and 29 of the report.

(ii) Agree that updates on progress be included as part of financial monitoring reports to EMAP.

#### Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To provide excellent community facilities in the vicinity of the Barbican, in line with the Council's approved Leisure Facilities Strategy.

## **5. EXPLORE: YORK LIBRARY LEARNING CENTRE**

Members considered a report, which sought approval for the future transformation of York Library into an Explore Centre, in line with the Scrutiny report on the Library Service agreed by the Executive in 2005.

The Library Service, working in partnership with Adult and Community Education, had developed the concept of library learning centres on the basis of the Scrutiny Board's 'vision' as set out in their report. The concept was outlined in the document *21<sup>st</sup> Century Learning: 21<sup>st</sup> Century Libraries*, attached as Annex A to the report. It was planned to introduce learning centres at York, Acomb, New Earswick, Clifton, Haxby and Tang Hall libraries. The first 'explore' centre had been opened at Acomb in February 2008 and had proved very successful, with a large increase in usage. The second centre would open at New Earswick on 26 June 2008. Planning had now begun for the next centre, at York's central library. This would be a major transformation, costing in total around £5m.



Key principles already established for explore centres, and suggested actions to begin the transformation of York Library, were set out in paragraphs 13 and 14 of the report. Members' views were invited on these proposed actions, with particular regard to:

- What services the centre should offer to young people
- What should be done with certain collections donated to the library
- Where the café should be located
- How to create a modern library space in a Grade II listed building.

Members discussed the following:

- The difficulties surrounding converting the central library given its listed building status. It was the general consensus that the building did need modernising and that a plan needed putting in place to enable this and progress the idea.
- The viability of raising extra capital and creating extra space by auctioning or donating under used collections such as the Marriott Books and Oboe Music Collections.
- Areas of the central library, which could be used in a better way. Members would like to see more exhibition space, and the children's library to be integrated into the main body of the library. It was suggested the area at the top of the stairs could be used as a café.

Members suggested that a plan for the modernisation of the central library should be in place in case funding did suddenly become available. Members briefly discussed the possibility of a new library building in a different location but this would be too costly.

### Advice of the Advisory Panel

That the Executive Member be advised to:

- (i) Approve the principles and priorities of the scheme;
- (ii) Approve the expenditure of £95k of the Leisure and Culture budget on the scheme;
- (iii) Note the views expressed by Members on the areas discussed, as recorded above.

### Decision of the Executive Member

**RESOLVED:** That the advice of the Advisory Panel be accepted and endorsed.

**REASON:** To enable phase one of the work to begin.

**6. CITY OF YORK'S LIBRARY STOCK POLICY**

Members considered a report, which sought approval for the principles of a new stock policy for York's Libraries.

The library service would like to increase the level of satisfaction for the service by involving York's communities in the stock selection process. The aim is to hold stock that supports those wishing to learn but is also attractive to leisure readers.

Key principles for the stock policy were set out in paragraph 4. Members were invited to comment on these proposed actions with particular regard to:

- How the library service should consult members of the public regarding the stock, which is held in libraries.
- Ways to display and promote stock.
- How to ensure that the library stock matches the needs of the communities it serves.

Members discussed the possibility of the library stocking e books, and books in a foreign language to widen the choice of stock available. Members commented that it would be worthwhile speaking to minority communities to find out what they would like to see in York's libraries.

Advice of Advisory Panel

That the Executive Member be advised to agree to:

- (i) The principles of the stock policy
- (ii) Delegate to officers the drawing up of the final document

Decision of the Executive Member

RESOLVED: That the advice of the Advisory panel be accepted and endorsed.

REASON: In order that purchasing and management of stock will be more effective by reflecting the needs of local communities.

**7. LIBRARY SERVICE REVENUE GENERATION**

Members considered a report, which asked the Executive Member to agree to the principle of the library service generating additional revenue through commercial contracts.

Income generation was increasingly important for all Council services. In the library service, there were problems with current income sources. Hire of DVDs and CDs had declined, and overdue charges had been identified

as a major barrier to library use. It was therefore proposed that the service enter a contract with a managing agent to provide advertising in libraries, over a period of five years. Authorities in Somerset and Leeds had already taken this approach and both had recommended it.

If approved in principle, the first stage would be an audit of buildings to identify commercial opportunities, at a cost of about £12k, followed by the preparation of media packs. Commercial opportunities would be sent to the service, which would retain control over which opportunities were agreed to.

Members agreed in principle with the proposal. They highlighted the need to consider carefully what is advertised and where and would like officers to provide further information to help them make any future decisions.

#### Advice of Advisory Panel

- That the Executive Member be asked to agree to the principle of the library service generating additional revenue through commercial contracts, subject to a report back indicating proposed guidelines for officers and looking at the possibilities for other council buildings as well.

#### Decision of the Executive Member

- RESOLVED: That the advice of the Advisory Panel be accepted and endorsed

REASON: To enable the service to investigate this income stream further.

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## **8. TOWARDS A HERITAGE STRATEGY FOR YORK**

Members considered a report, which recommended the production of a Heritage Strategy for York, suggesting an overall aim for the Strategy, a definition of Heritage in York and a framework and timetable for production of the Strategy.

Although the Council had a well-developed policy framework for the historic environment, there was no Heritage Strategy to provide a strategic overview for York's heritage. Guidance at regional and national level suggested that local authorities should produce a strategic framework. The publication in January of a draft Regional Heritage Strategy for Yorkshire and the Humber and concerns expressed by English Heritage provided further impetus for the production of a Strategy in York.

The starting point for the Heritage Strategy would be the Sustainable Community Strategy, *York, A City Making History*. Heritage ran through most of the seven themes in this document, as well as within the Council's refreshed Corporate Strategy. It was suggested that four workshops be set up in September and October 2008 to examine the four proposed

themes in the Strategy - *Visitors and Tourism, Training and Learning, the Historic Environment and Cultural Involvement*. Each heritage organisation in the City would be invited to take part. A consultation draft of the Strategy would be brought to Executive Members in December 2008 and a final version in May 2009.

Members discussed the potential risk of disengaging York residents by seeing Heritage as something that is just for visitors.

Advice of the Advisory Panel

- That the Executive Member be advised to approve the approach set out in Option 2 to produce a draft Heritage Strategy for the City, taking into account the points made by members regarding engaging York residents in local history and heritage.

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Decision of the Executive Member

- RESOLVED: That the advice of the Advisory Panel be accepted and endorsed

REASON: To involve all stakeholders in the production of a draft heritage strategy for the city.

**9. ANY OTHER MATTERS WHICH THE CHAIR DECIDES ARE URGENT UNDER THE LOCAL GOVERNMENT ACT 1972**

Councillor C Vassie  
Executive Member for Leisure & Culture

Councillor S Crisp, Chair  
[The meeting started at 5.10 pm and finished at 7.10 pm].



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## Meeting of the Executive Member for Leisure, Culture and Social Inclusion, and Advisory Panel

2<sup>nd</sup> September 2008

Report of the Assistant Director (Lifelong Learning and Culture)

### Free Swimming Scheme

#### Summary

1. This report asks the Executive Member to:
  - Review the Government's newly proposed free swimming scheme and the implications for implementing this scheme at council run pools;
  - Assess the value of the scheme against both the national and corporate health improvement agenda, and the LAA indicator set;
  - Decide whether the scheme should be implemented in York.

#### Background

2. The Government announced on 6<sup>th</sup> June that it intends to fund Councils to provide free swimming for over 60s and under 16s, as a first step towards an aspiration to provide free swimming to everyone by 2012. The Government's proposals are designed to extend opportunities to swim and to maximise the health benefits of wider participation in swimming. It is also designed to help authorities achieve their goals for increased physical activity, which is among the national indicators most commonly selected for Local Area Agreements.
3. This cross-Government announcement set out a £140 million package comprising contributions from the Department for Culture, Media and Sport, the Department of Health, the Department for Children, Schools and Families, the Department for Work and Pensions and the Department for Communities and Local Government.
4. The package on offer to local authorities applies to the last two years of the current settlement, i.e. 2009/10 and 2010/11. Government will then use evidence gained from these first two years of delivery to inform any future funding and delivery arrangements.
5. The £140m package comprises three distinct elements:
  - a) A fund to allow local authorities to introduce free swimming for people aged over 60. (This is being termed Pot 1).
  - b) A further fund to allow local authorities to introduce measures designed to promote increased participation in swimming for under 16s. (Pot 2)

These two pots consist of £80m revenue funding over the two years 2009/10 and 2010/11.

- c) A capital fund of £60m (£10m for 2008/09, £25m for 2009/10 and £25m for 2010/11) to which local authorities can bid for the renovation and maintenance of their pools, in support of schemes under a) and b) above. (Pots 3 and 4)

### **Allocation of Pots 1 & 2**

6. The Government has written to the Chief Executives of all local authorities in England that are responsible for leisure services to ask them to confirm, by no later than 15<sup>th</sup> September 2008, whether they wish to take up this offer. This letter has set out the funding that the local authority will be allocated from Pot 1 in 2009/10 and 2010/11 if it chooses to participate. This allocation is calculated according to a formula based on the size of the local population of over 60s. For York, the allocation has been fixed at £57,312 per annum for the two year period. Funding will be paid as a grant to the local authority.
7. The qualifying criteria for the scheme are simple. Free swimming for the over 60s means that people in that age group who wish to swim at any time throughout the year at a time when they would normally be admitted to a local authority pool for public swimming, in accordance with local programming, will not be charged for doing so.
8. All local authorities who choose to participate in Pot 1 are also invited to submit, by no later than 15<sup>th</sup> September 2008, an expression of interest to make swimming free for under 16s. For these authorities, details of their prospective allocation from Pot 2 will be provided no later than 30<sup>th</sup> September 2008. They will then be invited to confirm, by 15<sup>th</sup> October 2008, whether they wish to take up this offer. Again, funding will be paid as a grant.
9. As in the case of the over 60s, the qualifying criteria for the scheme will mean free swimming for the under 16s who wish to swim throughout the year, outside of normal school hours and at a time when they would normally be admitted to a local authority pool for public swimming, in accordance with local programming. Again, local authorities that already offer free swimming that would otherwise have qualified for this funding may deploy their allocation to fund initiatives designed to further increase and sustain participation for the under 16s and extend such measures to wider groups of the population.
10. Both of these scheme apply to local authority pools including those whose operation an authority contracts out to a trust or private company. In York this includes only Edmund Wilson and Yearsley Swimming Pools.

### **Allocation of Pot 3 - Modernising pool provision – Capital Reward Fund**

11. To support local authorities in making swimming free for the over 60s and under 16s, Government is also making available £10 million of capital funding in 2008/09 to modernise pool provision. All authorities that sign up to participate in Pot 1 and Pot 2 will be entitled to a one-off capital grant in

2008/09. Pot 3 will be allocated amongst all authorities that choose to participate in both Pot 1 and Pot 2, based on population size.

### **Allocation of Pot 4 - Capital Challenge Fund**

12. Sport England will administer the capital challenge fund on behalf of the Government, and will publish a prospectus for bids for funding. This has only been made available in the last few days and will require further analysis. Local authorities that have committed to Pot 1 and Pot 2 will be invited to submit costed plans for Pot 4 by no later than 15<sup>th</sup> October 2008.

### **Consultation**

13. This scheme has been communicated to local authorities at very short notice, and the first allocation has only just been confirmed. Little public consultation has therefore been possible. There has, however, been considerable discussion between local authority officers across the region as to the benefits and operational concerns of running the scheme across pools in North Yorkshire. Whilst all authorities welcome the recognition that swimming has a key role to play in the health agenda it is clear that some authorities are concerned about the financial impact of adopting the scheme. Some district authorities may not accept their grant allocations. Active York, the city's strategic partnership for sport and active leisure supports the proposals on the proviso that the financial implications to the local authority do not jeopardise other areas of swimming provision for the rest of the community.

### **Issues**

14. This scheme has explicit links to the corporate priority of improving health and lifestyles of York residents and has a clear potential to deliver on the key LAA targets of increasing participation in sport and active lifestyles for both adults and young people, decreasing health inequalities and improving uptake of cultural opportunities in particular for young people.
15. The intention of the scheme is that it will significantly increase the participation rates of the over 60 and under 16 populations by removing any financial barriers to attendance. In itself this must be seen as a key reason to support the scheme. We already know that for York's adult population, only 24.8% are hitting the government's PSA targets of 3 x 30 minutes activity per week. Indeed over 50% are doing no blocks of 30 minutes of active leisure in a weekly period, a concerning statistic for both health and cultural improvement targets.
16. There is, however, a need to analyse what implementation of the scheme would mean practically for York, and a number of questions to be answered before a submission to take up the allocations from Pots 1 and 2 could be made.
17. The following table shows the estimated annual user numbers and income figures for the over 60s and under 16s at Edmund Wilson and Yearsley Swimming Pools in 2009/10. We are unable to ascertain exactly how much of current pool income is from customers aged over 60 because of the way the

pricing structure is made up (disabled, unemployed and o.a.p.s being concessions) but have made an informed estimate of the amount they contribute.

| <b>2009/10</b>                         | <b>EWSP</b> | <b>YSP</b> | <b>TOTAL</b>  |
|--|-------------|------------|---|
| Total income for public swimming       | £173,000    | £140,000   | £313,000  |
| Total user figures for public swimming | 145,000     | 65,000     | 210,000   |
| Estimated income from over 60s         | £30,000     | £32,000    | £62,000 + £2,000 in inclusive membership fees = £64,000 |
| Over 60s swimming user figures         | 17,000      | 15,000     | 32,000  |
| Estimated income from under 16s        | £25,000     | £12,000    | £37,000   |
| Under 16s user figures                 | 16,500      | 13,500     | 30,000  |

18. The data above only includes York residents (we do not have the figures for non York residents within these age groups). It is recommended that the scheme is restricted to York residents as the funding is only targeted at the authority's local community.
19. Based on this data, however, free swimming for the over 60s would cost City of York Council £64,000 per annum compared to a grant of £57,312 per annum representing a loss of income of £6,688.
20. As noted above, local authorities are also being asked to submit an expression of interest in implementing the under 16s' scheme by 15<sup>th</sup> September. We don't yet know how much funding the council will be allocated for Pot 2, and cannot therefore calculate what the financial implications would be. The grant allocation would need to be at least £37,000 in order to match the baseline of income set out in the figures above. We will find out what the grant allocation will be by 30<sup>th</sup> September, and are required to have confirmed acceptance of it by 15<sup>th</sup> October 2008. It is proposed that an in principle decision is taken on the under 16s' scheme as part of this report subject to its implementation being cost neutral. If, however, it transpires that it has cost implications, a further report will be required to members.
21. With regard to Pots 3 and 4, the capital reward funding is £10 million for the whole of England. The amount York would secure is likely to be very modest and will be reduced by every local authority which successfully bids to Pots 1 and 2. Further, the capital challenge fund is also very modest, will be competitive, and could involve the Council in additional expense and considerable officer time for very little return. The Executive Member is not recommended to view these funding streams as a significant element in the decision making process as to whether York should take up Pots 1 and 2.



## Options

22. Given the issues above, the following options are open to us:

23. **Option A:**

- To confirm by 15<sup>th</sup> September that the Council wishes to participate in the over 60s' swimming scheme and accepts the grant allocation
- To submit an expression of interest by the same date for free swimming for under 16s provided that sufficient grant is made available to make the implementation cost neutral for the Council
- To follow up entitlement to funding under Pot 3 and to investigate the appropriateness of a submission to Pot 4

24. **Option B:**

- To confirm by 15<sup>th</sup> September that the council wishes to participate solely in the over 60s' swimming scheme.

25. **Option C:**

- To decline to participation in any of the schemes.

## Analysis

26. **Option A:** Implementation of the two schemes will provide a platform for a growth in participation, supporting achievement of LAA targets and addressing issues in both the health and cultural agenda. Public expectation will be fulfilled for the two years. On the down side, there is a risk of a small loss of income being incurred on the over 60s' scheme (see financial implications below) and there is a strong possibility that the funding will cease at the end of the two year period, leaving the authority with a decision to make about whether to continue the scheme.

27. **Option B:** Implementation of the over 60s' scheme may help to address low physical activity participation rates for this age group. On the down side, it is likely there will be some public disappointment if free access for young people which is not pursued. The financial issues are as above.

28. **Option C:** If the Council declines to participate we will miss out on the opportunity to increase participation in swimming. Public and media reaction will need to be managed carefully.

## Corporate Priorities

29. This initiative would contribute significantly to delivering the Council's priority of improving the health and lifestyles of the people of the city particularly in communities with lower participation in active lifestyles.

## **Implications**

### **Financial:**

30. The estimated loss of income from the over 60s' scheme is nearly £7k. We will aim to offset some of this through additional secondary spend and the remainder through a review of pricing.
31. Significant take-up of this scheme would result in additional demand. This in turn could put pressure on running costs. For example, an additional lifeguard becomes necessary when bather loads exceed 1:40. To avoid this risk it will be necessary to put a limit on the capacity of each session so that additional costs are not incurred. If this results in regular inconvenience to customers we will report back to members with a view to submitting a growth bid for next year to cover the additional costs that would be incurred in increasing the capacity.
32. This ring fenced grant is a temporary one until 2011. It is uncertain whether financial assistance will be forthcoming beyond this. The Council is therefore likely to be expected to continue the free service with no further financial support. This would involve significant loss of revenue which could not be contained within the revenue budget. A further member decision on the way forward would be required at that point.
33. There are currently a small number of swimmers aged over 60 who enjoy free swimming as part of their inclusive membership packages. There is a risk that they will cease their membership packages costing up to £2k in lost income.

### **Human Resources:**

34. There may be a need to recruit additional casual staff to cope with increased attendances.

### **Legal:**

35. The grants offered by the DCMS are made pursuant to S.31 of the Local Government Act 2003 and is subject to the conditions listed in annex b to the grant offer letter which cover matters such as the use of grant monies and carry forwards.

### **Other implications:**

36. There are no equalities, crime and disorder, property or IT implications that accompany any of the options.

## **Risk Management**

37. In compliance with the Council's risk management strategy the main risks that have been identified in this report are those which could lead to the inability to meet business objectives (Strategic) and to deliver services (Operational), leading to financial loss (Financial), non-compliance with legislation (Legal & Regulatory), damage to the Council's image and reputation and failure to meet stakeholders' expectations (Governance).
38. Measured in terms of impact and likelihood, the risk score all risks has been assessed at less than 15. This means that at this point the risks need only to

be monitored as they do not provide a real threat to the achievement of the objectives of this report.

### Recommendations

39. The Executive Member is asked to approve option A:

- To confirm by 15<sup>th</sup> September that the Council wishes to participate in the over 60s' swimming scheme and accepts the grant allocation.
- Also to submit an expression of interest by the same date for free swimming for under 16s, subject to the Council's allocation from Pot 2 being sufficient to cover the loss of income
- Officers to follow up entitlement to Pot 3 and investigate the appropriateness of a submission to Pot 4

Reason: To increase the take up of swimming in York.

### Contact Details

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**Chief Officer responsible for the report:**

Charlie Croft  
Assistant Director (Lifelong Learning and Culture)

**Report  
Approved**

✓

**Date** 18.08.08.

**Specialist Implications Officers:**

Richard Hartle  
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**Wards Affected:**

**All** ✓

**For further information please contact the author of the report**

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**Executive Member for Leisure, Culture and Social Inclusion, 2<sup>nd</sup> September 2008  
and Advisory Panel**

Report of the Director of Learning Culture and Children's Services and the Director of Resources

**CAPITAL PROGRAMME MONITORING 2008/09 - MONITOR 1**

**Summary**

- 1 This report is to:
- inform Members of the likely out-turn position of the 2008/09 Capital Programme based on the spend profile and information to the end of July 2008.
  - advise Members of changes to existing schemes to allow the more effective management and monitoring of the Capital Programme.
  - inform Members of any new schemes and seek approval for their addition to the Capital Programme.

**Background**

- 2 The original capital programme for the financial year 2008/09 was approved at Council on 21 February 2008. A number of amendments were then approved as part of the 2007/08 outturn report. This has resulted in a current approved Leisure & Culture Capital Programme for 2008/09 which shows gross capital expenditure of £5.643m, with £1.908m of other funding which gives a net capital programme cost of £3.735m. The table below details the approved changes to the 2008/09 capital programme since the original programme was approved in February 2008.

|  | Gross Spend<br>£m | Other Funding<br>£m | Net Spend<br>£m |
|--|-------------------|---------------------|-----------------|
| Original Capital Programme 2008/09                       | 6.943             | 1.884               | 5.059           |
| Slippage and Adjustments from the 2007/08 Outturn report | (1.555)           | 0.024               | (1.579)         |
| Current Approved Capital Programme 2008/09               | <u>5.388</u>      | <u>1.908</u>        | <u>3.480</u>    |

**Consultation**

- 3 Not applicable

## Options and Analysis

### 2008/09 Scheme Updates

- 4 Each major scheme in the capital programme has been reviewed to provide an assessment of its current status. Annex A shows the current approved capital programme and the projected outturn position for 2008/09, together with any slippage that is required into future financial years. Updates are only provided for significant schemes, with progress and variations explained in the following paragraphs.

#### York Pools and Indoor Sports Provision (£10.140m)

- 5 Work has now commenced on building the new pool on the York High site. However, the project board have identified the need to increase the contingency by £53k as there are a number of items within the programme which have been identified as at increased risk of exceeding current budget provision. It is proposed to transfer the £19k balance within the Pools Contingency to this scheme. The remaining £34k will be covered by a combination of £10k from York High School (which is being provided as a contribution towards the enhanced PE accommodation), and the remaining £24k by making a contribution from the pools repair and maintenance revenue budget (£12k in each of the years 2008/09 and 2009/10).

- 6 A report was presented to the EMAP meeting on 15<sup>th</sup> July 2008 setting out proposals for the use of the £200k in the capital programme which was set aside for investment in community facilities. It was agreed that a grant of £175k be given to the Melbourne Centre and a grant of £25k be given to Space 109. These amounts are currently in the programme for 2008/09.

#### Museum Service Heritage Lottery Bid (£1.900m)

- 7 There is a amount of £400k in the programme for 2008/09 to support three specific elements under the rolling programme of investment in the Museums Trust. Of this £400k, an amount of £200k has already been paid to the Trust to support work at the Art Gallery. A further £100k has been earmarked for work at the Castle Museum and is likely to be paid to the Trust shortly. The remaining £100k is set aside to fund work at the Yorkshire Museum. The release of this funding is dependent on plans for the Cultural Quarter.

#### Parks and Open Spaces Section 106 Development (£0.501m)

- 8 In 2008/09 further work will be carried out at Hull Road Park which will contribute to the aim of meeting Green Flag standard by 2010/11. The next phase of work is the restoration of the tennis and basketball facilities which is scheduled to be carried out over the autumn. This work includes the provision of new improved fencing, improved drainage and a new tarmac playing surface. The range of activities will also be increased with provision for football within one of the courts.

#### Acomb Library (£0.750m)

- 9 This scheme is now complete with only the retention outstanding.

War Memorial Gardens (£0.030m)

10 For several years a sum of £10k has been included in the capital programme as a contribution to the re-fencing of War Memorial Gardens on Leeman Road. This sum was added to the programme on the basis that the rest of the money needed would be found from external sources. However it has not been possible to access any additional sources of funding and as a result the Executive Member is now asked to reconsider the appropriateness of the scheme and either:

(a) agree to an alternative scheme being drawn up to the value of the funding available

or

(b) continue to seek ways to implement a scheme to fence the gardens in the future (the cost of which is now estimated at £40k), and in the meanwhile

(i) transfer the £10k into the Parks S106 Development Fund for use on a suitable scheme within the Micklegate / Holgate area.

(ii) seek additional funding sources for the War Memorial Gardens scheme, including through the 2009/10 CRAM process.

If in the future, an additional source of funding is identified for the fencing scheme, a contribution would be made from the Parks Section 106 Development Fund (subject to such funding being available).

**Scheme Additions and Transfers**

11 There are no additional schemes to report as part of this monitoring exercise.

**Corporate Priorities**

12 The budgets covered in this report reflect the council's corporate objectives for 2008/09.

**Financial Implications**

13 As a result of this monitoring cycle a number of minor adjustments to existing schemes within the programme are required. Annex 1 provides a complete view of the 2008/11 Leisure and Culture Capital Programme, taking into account the review of all existing schemes set out in this report.

14 The budget for the York High Pool scheme increases by £53k to reflect the virement of £19k from contingency, a contribution of £10k from the school's devolved formula capital, and an amount of £24k which will be contributed from the Pools Revenue Repair and Maintenance budget.

15 The removal of the War Memorial Gardens external funding from the programme reduces the 2008/09 budget by £20k.

16 The result of the amendments described above is to produce a revised capital programme for 2008/09 of £5.401m funded by £1.912m of external resources, and resulting in a net cost to the council of £3.489m.

**Table 2 - Summary of Amendments to the 2008/11 Capital Programme**

| <b>Gross Leisure and Culture Capital Programme</b> | <b>2008/09</b> | <b>2009/10</b> | <b>2010/11</b> | <b>Total</b>   |
|--|----------------|----------------|----------------|----------------|
|  | <b>£m</b>      | <b>£m</b>      | <b>£m</b>      | <b>£m</b>      |
| Current Approved Capital Programme                 | 5.388          | 3.413          | 1.100          | <b>9.901</b>   |
| <u>Adjustments: -</u>                              |                |                |                |                |
| Scheme Slippage and Reprofiting                    | 0.009          | (0.009)        | -              | -              |
| Addition to York High Pool Scheme                  | 0.012          | 0.022          | -              | <b>0.034</b>   |
| Reduction in War Memorial Gardens Scheme           | (0.020)        | -              | -              | <b>(0.020)</b> |
| <b>Revised Capital Programme 2007/10</b>           | <b>5.389</b>   | <b>3.426</b>   | <b>1.100</b>   | <b>9.915</b>   |

### Other Implications

17

- **Human Resources:** not applicable
- **Equalities:** not applicable
- **Legal:** not applicable
- **Crime and Disorder:** not applicable
- **Information Technology:** not applicable
- **Property:** not applicable

### Risk Management

- 18 There is always a degree of risk associated with operating a capital programme as schemes are developed and implemented. The key to minimising this risk is the effective operation of monitoring and control processes. This report is part of that process, where updated figures and corrective actions are proposed

### Recommendations

- 19 The Executive Member is recommended to: -
- note the updates to schemes as detailed above
  - agree the scheme amendments and additions reported above and summarised in Annex A
  - approve the revised capital programme as set out in Annex A

to enable the effective management and monitoring of the capital programme.

The Executive Member is also requested to decide which of options (a) or (b) in paragraph 10 in respect of War Memorial Gardens should be followed

to allocate the £10k currently in the capital programme to the most appropriate use.



**Contact Details**

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**Chief Officer Responsible for the report:**

**Pete Dwyer**  
Director of Learning, Culture and Children's  
Services

**Report  
Approved**

**Date** 18/08/2008

**Sian Hansom**  
Head of Finance

**Wards Affected:** *List wards or tick box to indicate all*

**All**

**For further information please contact the author of the report**

**Background Papers:**

Capital Programme 2008/09 Estimate and Monitoring Files

**Annex**

Annex A - Capital Programme 2008/09 – 2010/11

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**LEISURE, CULTURE & SOCIAL INCLUSION CAPITAL PROGRAMME 2008/09 - 2011/12****At Monitor 1 2008/09**

| SCHEME  | Expenditure pre 2008/09 (£000's) | 2008/09 Approved Capital Programme (£000's) | Estimated Outturn (£000's) | Variance (£000's) | Monitor 1 Adjustments (£000's) | Monitor 1 Slippage (£000's) | 2008/09 Revised Capital Programme (£000's) | 2009/10 Approved Capital Programme (£000's) | Monitor 1 Adjustments (£000's) | Monitor 1 Slippage (£000's) | 2009/10 Revised Capital Programme (£000's) | 2010/11 Approved Capital Programme (£000's) | Monitor 1 Adjustments (£000's) | Monitor 1 Slippage (£000's) | 2010/11 Revised Capital Programme (£000's) | Total Capital Programme (£000's) |
|---|----------------------------------|---|----------------------------|-------------------|--------------------------------|-----------------------------|--|---|--------------------------------|-----------------------------|--|---|--------------------------------|-----------------------------|--|----------------------------------|
| York Pools and Indoor Sports Provision            | 249                              | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 249                              |
| - Prudential Borrowing                            | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - External Funding                                | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - Net Cost  | 249                              | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 249                              |
| York High Pool                                    | 361                              | 4,422                                       | 4,453                      | 31                | 12                             | 19                          | 4,453                                      | 1,731                                       | 41                             | -19                         | 1,753                                      | 0   |                                |                             | 0  | 6,567                            |
| - Prudential Borrowing                            | 0                                | 1,529                                       | 1,529                      | 0                 |                                |                             | 1,529                                      | 471   |                                |                             | 471  | 0   |                                |                             | 0  | 2,000                            |
| - Sport England Grant                             | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - DCSF Devolved Capital Grant                     | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 0   | 10                             |                             | 10   | 0   |                                |                             | 0  | 10                               |
| - Revenue Contribution to Capital                 | 0                                | 0   | 12                         | 12                | 12                             |                             | 12   | 0   | 12                             |                             | 12   | 0   |                                |                             | 0  | 24                               |
| - External Funding                                | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - Net Cost  | 361                              | 2,893                                       | 2,912                      | 19                | 0                              | 19                          | 2,912                                      | 1,260                                       | 19                             | -19                         | 1,260                                      | 0   |                                |                             | 0  | 4,533                            |
| Yearsley Pool                                     | 1,098                            | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 1,098                            |
| - External Funding                                | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - Net Cost  | 1,098                            | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 1,098                            |
| Third Pool Contribution                           | 0                                | 200   | 200                        | 0                 |                                |                             | 200  | 900   |                                |                             | 900  | 900   |                                |                             | 900  | 2,000                            |
| - Prudential Borrowing                            | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - External Funding                                | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - Net Cost  | 0                                | 200   | 200                        | 0                 |                                |                             | 200  | 900   |                                |                             | 900  | 900   |                                |                             | 900  | 2,000                            |
| Community Building                                | 0                                | 200   | 200                        | 0                 |                                |                             | 200  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 200                              |
| - External Funding                                | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - Net Cost  | 0                                | 200   | 200                        | 0                 |                                |                             | 200  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 200                              |
| Procurement and Legal Fees                        | 60                               | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - External Funding                                | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - Net Cost  | 60                               | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| Contingency                                       | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 19  | -19                            |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - External Funding                                | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - Net Cost  | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 19  | -19                            |                             | 0  | 0   |                                |                             | 0  | 0                                |
| Danebury Drive Allotments                         | 49                               | 3   | 3                          | 0                 |                                |                             | 3  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - Section 106                                     | 10                               | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - Net Cost  | 39                               | 3   | 3                          | 0                 |                                |                             | 3  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| Museum Service Heritage Lottery Bid               | 537                              | 400   | 400                        | 0                 |                                |                             | 400  | 763   |                                |                             | 763  | 200   |                                |                             | 200  | 1,900                            |
| - Prudential Borrowing                            | 0                                | 255   | 255                        | 0                 |                                |                             | 255  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 255                              |
| - Donations Fund                                  | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - Development Fund                                | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - Net Cost  | 537                              | 145   | 145                        | 0                 |                                |                             | 145  | 763   |                                |                             | 763  | 200   |                                |                             | 200  | 1,645                            |
| Oakland's Sports Centre Pitch                     | 321                              | 6   | 6                          | 0                 |                                |                             | 6  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 327                              |
| - Sport England Grant                             | 255                              | 6   | 6                          | 0                 |                                |                             | 6  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 261                              |
| - Section 106                                     | 0                                | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - Net Cost  | 66                               | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 66                               |
| Parks and Open Spaces Development                 | 405                              | 98  | 98                         | 0                 |                                |                             | 98   | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 503                              |
| - Section 106                                     | 375                              | 98  | 98                         | 0                 |                                |                             | 98   | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 473                              |
| - External Contribution                           | 14                               | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 14                               |
| - Net Cost  | 16                               | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 16                               |
| War Memorial Gardens                              | 0                                | 30  | 0                          | -30               | -20                            | -10                         | 0  | 0   |                                | 10                          | 10   | 0   |                                |                             | 0  | 10                               |
| - Grant   | 0                                | 20  | 0                          | -20               | -20                            | -10                         | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 0                                |
| - Net Cost  | 0                                | 10  | 0                          | -10               | 0                              | -10                         | 0  | 0   |                                | 10                          | 10   | 0   |                                |                             | 0  | 10                               |
| Acomb Library                                     | 624                              | 29  | 29                         | 0                 |                                |                             | 29   | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 653                              |
| - Government Grant                                | 548                              | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 548                              |
| - Grant   | 30                               | 0   | 0                          | 0                 |                                |                             | 0  | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 30                               |
| - Net Cost  | 46                               | 29  | 29                         | 0                 |                                |                             | 29   | 0   |                                |                             | 0  | 0   |                                |                             | 0  | 75                               |
| <b>FUNDING FROM EXTERNAL SOURCES</b>              | <b>1,232</b>                     | <b>1,908</b>                                | <b>1,900</b>               | <b>-8</b>         | <b>-8</b>                      | <b>0</b>                    | <b>1,900</b>                               | <b>471</b>                                  | <b>22</b>                      | <b>0</b>                    | <b>493</b>                                 | <b>0</b>                                    | <b>0</b>                       | <b>0</b>                    | <b>0</b>                                   | <b>3,625</b>                     |
| <b>NET COST TO CITY OF YORK CAPITAL PROGRAMME</b> | <b>2,472</b>                     | <b>3,480</b>                                | <b>3,489</b>               | <b>9</b>          | <b>0</b>                       | <b>9</b>                    | <b>3,489</b>                               | <b>2,942</b>                                | <b>0</b>                       | <b>-9</b>                   | <b>2,933</b>                               | <b>1,100</b>                                | <b>0</b>                       | <b>0</b>                    | <b>1,100</b>                               | <b>9,994</b>                     |
| <b>TOTAL GROSS EXPENDITURE</b>                    | <b>3,704</b>                     | <b>5,388</b>                                | <b>5,389</b>               | <b>1</b>          | <b>-8</b>                      | <b>9</b>                    | <b>5,389</b>                               | <b>3,413</b>                                | <b>22</b>                      | <b>-9</b>                   | <b>3,426</b>                               | <b>1,100</b>                                | <b>0</b>                       | <b>0</b>                    | <b>1,100</b>                               | <b>13,619</b>                    |

**LEISURE, CULTURE & SOCIAL INCLUSION CAPITAL PROGRAMME 2008/09 - 2011/12****At Monitor 1 2008/09**

| SCHEME                                      | Expenditure pre 2008/09 (£000's) | 2008/09 Approved Capital Programme (£000's) | Estimated Outturn (£000's) | Variance (£000's) | Monitor 1 Adjustments (£000's) | Monitor 1 Slippage (£000's) | 2008/09 Revised Capital Programme (£000's) | 2009/10 Approved Capital Programme (£000's) | Monitor 1 Adjustments (£000's) | Monitor 1 Slippage (£000's) | 2009/10 Revised Capital Programme (£000's) | 2010/11 Approved Capital Programme (£000's) | Monitor 1 Adjustments (£000's) | Monitor 1 Slippage (£000's) | 2010/11 Revised Capital Programme (£000's) | Total Capital Programme (£000's) |
|---|----------------------------------|---|----------------------------|-------------------|--------------------------------|-----------------------------|--|---|--------------------------------|-----------------------------|--|---|--------------------------------|-----------------------------|--|----------------------------------|
| <b>Funded by</b>                            |                                  |   |                            |                   |                                |                             |  |   |                                |                             |  |   |                                |                             |  |                                  |
| - Grant                                     | 30                               | 20  | 0                          | -20               | -20                            | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 30                               |
| - Sport England Grant                       | 255                              | 6   | 6                          | 0                 | 0                              | 0                           | 6  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 261                              |
| - Big Lottery Fund (New Opportunities Fund) | 0                                | 0   | 0                          | 0                 | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0                                |
| - DFES SCA                                  | 0                                | 0   | 0                          | 0                 | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0                                |
| - DCSF Devolved Capital Grant               | 0                                | 0   | 0                          | 0                 | 0                              | 0                           | 0  | 0   | 10                             | 0                           | 10   | 0   | 0                              | 0                           | 0  | 10                               |
| - DFES Seed                                 | 0                                | 0   | 0                          | 0                 | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0                                |
| - Revenue Contribution to Capital           | 0                                | 0   | 12                         | 12                | 12                             | 0                           | 12   | 0   | 12                             | 0                           | 12   | 0   | 0                              | 0                           | 0  | 24                               |
| - NDS Modernisation                         | 0                                | 0   | 0                          | 0                 | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0                                |
| - Venture Fund                              | 0                                | 0   | 0                          | 0                 | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0                                |
| - Schools Access Initiative                 | 0                                | 0   | 0                          | 0                 | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0                                |
| - Lottery Funding                           | 0                                | 0   | 0                          | 0                 | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0                                |
| - Sponsorship                               | 0                                | 0   | 0                          | 0                 | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0                                |
| - External Grants                           | 0                                | 0   | 0                          | 0                 | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0                                |
| - SRB Grant                                 | 0                                | 0   | 0                          | 0                 | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0                                |
| - Government Grant                          | 548                              | 0   | 0                          | 0                 | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 548                              |
| - Section 106                               | 385                              | 98  | 98                         | 0                 | 0                              | 0                           | 98   | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 483                              |
| - Schools Contribution re Specialism        | 0                                | 0   | 0                          | 0                 | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0                                |
| - External Contribution                     | 14                               | 0   | 0                          | 0                 | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0   | 0                              | 0                           | 0  | 0                                |
| - Prudential Borrowing                      | 0                                | 1,784                                       | 1,784                      | 0                 | 0                              | 0                           | 1,784                                      | 471   | 0                              | 0                           | 471  | 0   | 0                              | 0                           | 0  | 0                                |
| - Net Cost                                  | 2,472                            | 3,480                                       | 3,489                      | 9                 | 0                              | 9                           | 3,489                                      | 2,942                                       | 0                              | -9                          | 2,933                                      | 1,100                                       | 0                              | 0                           | 1,100                                      | 1                                |
| <b>- Gross Expenditure</b>                  | <b>3,704</b>                     | <b>5,388</b>                                | <b>5,389</b>               | <b>1</b>          | <b>-8</b>                      | <b>9</b>                    | <b>5,389</b>                               | <b>3,413</b>                                | <b>22</b>                      | <b>-9</b>                   | <b>3,426</b>                               | <b>1,100</b>                                | <b>0</b>                       | <b>0</b>                    | <b>1,100</b>                               | <b>1</b>                         |



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**Meeting of Executive Member for Leisure, Culture and Social Inclusion and Advisory Panel**

2 September 2008

Report of the Director of Learning, Culture and Children's Services

**Service Plan Performance Monitoring: 1<sup>st</sup> Quarter 2008/9  
Leisure and Culture****Summary**

1. This report analyses performance by reference to the service plan, the budget, and the performance indicators for all of the services funded through the Leisure and Culture budget.

**Background**

2. Members will recall that this year, for the first time, the respective Executive Members for Leisure, Culture and Social Inclusion, and for Children's Services approved a single, integrated service plan covering the Lifelong Learning and Culture service arm (in place of individual plans for each service unit). This paper reports on progress against the actions listed in the plan, records variations from the budget, and comments on performance against the Performance Indicators for which information has become available during the reporting period. These are attached as an annex to the covering report. We have also reverted to quarterly reporting rather than reporting as previously on 3 monitoring periods each year.

**Analysis**

3. The main issues under each of the five outcome areas of the plan are as follows:

**Making York More Eventful:**

4. This area is principally concerned with:
  - Enhancing the perception of York as a vibrant cosmopolitan city
  - Increasing participation in activities, events and festivals by tackling the barriers to taking part
  - Increasing people's enjoyment of living in York by using the programme of activities, events and festivals
  - Ensuring that our physical and organisational infrastructure is fit for purpose to support diverse activities, events and festivals
5. Good progress has been made in this first period with i) pulling together a cross-service events diary in order to create co-ordinated information and ii) delivering new headline events: Fiesta! and the Youth Mysteries. A concern is the tail-off of in the growth in visits to the Yortime website. This will be addressed through upgrading of the site.

**Engagement in Learning:**

6. This area is principally concerned with:
  - Providing more engagement activities that draw people into learning
  - Developing more opportunities for formal and informal learning
  - Providing more opportunities for disadvantaged children and adults to improve their literacy, numeracy and ICT skills
7. We have made excellent progress with the “whole organisation” approach to skills for life and are on course to meet the LPSA2 target for adults attaining a level 2 qualification in literacy or numeracy.
8. The role of the Library Service in this area also continues to develop with the LPSA2 target for the number of people registering and completing courses through the Library Service having been met and the continued improvement in facilities, particularly the opening of the new Explore centre in New Earswick. The number of new readers in the first quarter exceeded the target.

**Being Healthy:**

9. This area is principally concerned with:
  - Increasing the range of, and access to, high quality opportunities that encourage a culture of participation in healthy lifestyles
  - Increasing participation by better coordination of our provision
  - Building the capacity of the city’s voluntary sector to enhance activity and sports facility provision
  - Making our own activity places and spaces more fit for purpose
  - Providing sources of information to promote participation in active and healthy lifestyle
10. The main achievements in this first period have been: i) The partnership with Active York has been further developed with 4 new action groups set up to take forward the work (in the areas of physical activity and health, supporting talent and recognising achievement, supporting the voluntary sports sector, developing volunteers), whilst the target to engage quality assured sports clubs with schools sports partnerships is on track with a new Extending Activities Fund being managed by Active York ii) Work has now started on the new York High swimming pool, iii) Work has been undertaken to design an awareness raising campaign around the benefits of taking at least 5 x 30 minutes of activity per week. The aim is that all York citizens will be aware of this message by the end of the year.

**Supporting Stronger Communities:**

11. This area is principally concerned with:
  - Increasing our knowledge and awareness of community needs and improve our ability to work with communities
  - More effective support to enable people to organise things for themselves
  - Making it easier for people to get involved in cultural activities and more people take part in community life

- Improving public places and spaces so more people use them more often
12. The main activity in this period has been drawing up a provisional programme of events to which all the service units can contribute, the first of which was the Rowntree Park Birthday party on 13<sup>th</sup> July, in order to better co-ordinate community activity. Work has begun on improving Hull Road Park.

### **Developing a Vibrant Cultural Infrastructure:**

13. This area is principally concerned with:
- Improving the leadership we provide in Learning and Culture through prioritising the partnerships we work with
  - Creating a description of a vibrant cultural infrastructure for York which brings to life the strategic vision of Y@L
  - Provocatively marketing cultural opportunities using innovative, creative methods employing the latest digital technology
14. In this period we have completed a new constitution for York@Large refreshed the membership and drawn up a new workplan and brought forward a new vision for York library commissioning an architect to draw up a prospectus. Work has begun on developing the marketing message. A stakeholder group for the Cultural Quarter has been established and a scrutiny board has been established.

### **Consultation**

15. Not applicable.

### **Corporate Priorities**

16. The service plan links with the corporate priorities under each of the following headings:
- **Making York More Eventful** - More York residents and visitors will enjoy participating in, and taking the lead in cultural events and activities.
  - **Engagement in Learning** – More people will be supported into learning by providing opportunities for everyone to be part of a creative learning community, particularly focusing on the most disadvantaged.
  - **Being Healthy** – More residents will enjoy the good physical and mental health that comes from increased participation in active lifestyles.
  - **Supporting Stronger Communities** – Local communities will be supported to direct their own cultural activities and to take ownership of well maintained public spaces. Access will be open to all and we will enhance the quality of life of individuals and communities.
  - **Developing a Vibrant Cultural Infrastructure** – Residents will enjoy an increasingly thriving cultural sector and the economic benefits that flow from it.

### **Financial Implications**

17. Based on the actuals to date and other information on future expenditure plans and income generation, an assessment has been made by budget managers of the likely net outturn for each service plan and cost centre. At this stage in the year there is no reason to suggest that most budgets will not come in at or about the level of the

current approved budget. There are though a number of exceptions to this and these variations are summarised in the Annex with full details provided in the budget section of each service plan profile.

18. The original net budget for Leisure, Culture & Social Inclusion for 2008/09 was set at £8,541k. Since then there have been a number of changes made (the annex provides details) resulting in a latest approved net budget of £8,627k. In total the projected net outturn for 2008/09 is £8,684k, leaving a projected net overspend of £57k or 0.7% (0.3% of gross budgets).
19. The individual service plan financial monitoring sheets in the Annex show that a number of services are initially projecting overspends for 2008/09. For Parks & Open Spaces (+£64k) the service manager has proposed action that should bring the service budget back into line by the end of the financial year. For Libraries & Heritage significant deficits in core budgets have been offset by additional one-off income raised from book sales and this is discussed in more detail below. Unfortunately, for Sports & Active Leisure the scale of the problem (+£55k), and the nature of the service, means that the service itself has not yet been able to identify savings to contain the projected overspend.
20. Officers will continue to work to identify further savings to bridge the remaining £57k budget gap before the end of the financial year, including reviewing savings options that are being developed as part of the 2009/10 budget process to see if any could be implemented prior to 1 April 2009.

#### Library Service Income / Central Library Refurbishment Project

21. As previously reported to Members a number of valuable obsolete stock items have been sold at auction and raised £95k. The intention is to use this income to support the first phase of redeveloping the central library into a library learning centre. However, at this stage of the year there is projected to be a significant (£78k) shortfall against the core library income budgets. Furthermore, the overall library service budget (excluding the £95k from book sales) is projecting a deficit of £87k and the whole Leisure, Culture & Social Inclusion portfolio is projecting a deficit of £152k (again excluding the £95k from book sales).
22. As it is the duty of the director and executive member to ensure expenditure is contained within budget for the year, these projections suggest that there could be very little scope to contribute to the refurbishment project in 2008/09. However, in setting the overall council budget for 2008/09 a sum of £44k was set-aside in the Corporate Contingency budget against a possible shortfall in library income and at some point it may be appropriate to ask the Executive to consider releasing that contingency. In the meantime, given the overall deficit position being reported, no expenditure will be committed against the central library refurbishment project. This position can then be reviewed at the time of the second monitoring report in December.

#### **Other Implications**

23. The report has no Human Resources, Equalities, Legal, Crime and Disorder, Information Technology, or Property implications.



**Risk Management**

- 24. All of the original service plans include a section on risk management. Performance and monitoring sessions within the directorate update those risks in the light of experience.

**Recommendations**

- 25. The Executive Member is recommended to:
  - note the performance of services within the directorate funded through the Leisure and Culture budget.

Reason: To monitor and review performance in his portfolio area.

**Contact Details**

**Authors:**

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**Chief Officer Responsible for the report:**

Charlie Croft  
Assistant Director (Lifelong Learning and Culture)  
Tel No: 553371

Richard Hartle  
Head of Finance (LCCS)  
Tel No. Ext 4225

**Report  
Approved**



**Date** 18 Aug 2008

**Specialist Implications Officer(s)**

Financial Implications.  
Richard Hartle  
Head of Finance (LCCS)  
Tel No. Ext 4225

**Wards Affected:** List wards or tick box to indicate all

**All**  Y

**For further information please contact the author of the report**

**Annex**

Summary service plan budget position and monitoring report

**Background Papers:**

Learning Culture and Children's Services Service Plans 2008/09

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**Learning, Culture & Children's Services  
Service Plan Monitoring Report, 1<sup>st</sup> Quarter, 2008 –  
2009**

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**Contents:**

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Leisure, Culture & Social Inclusion Portfolio Summary

Lifelong Learning & Culture

**Service Plan & Budget Monitoring Reports**

Lifelong Learning and Culture

| <b><u>Leisure, Culture &amp; Social Inclusion Portfolio</u></b>        |              | <b><u>2008/09 Latest Approved Budget</u></b> |               |                             |              |
|--|--------------|--|---------------|-----------------------------|--------------|
| <b><u>Summary</u></b>  |              | <b>Detailed Expenditure</b>                  |               | <b>Service Plans</b>        |              |
|  | <b>£000</b>  |  | <b>£000</b>   |                             | <b>£000</b>  |
| <b>2008/09 Original Estimate (Net Cost)</b>                            | <b>8,541</b> | Employees                                    | 4,033         | Lifelong Learning & Culture | 8,627        |
| <u>Approved Changes:</u>   |              | Premises                                     | 1,972         |                             |              |
| • Leisure and Culture service review (Budget Council 21/02/08) NR      | + 50         | Transport                                    | 59            |                             |              |
| • Archives service review secondment (Executive 11/03/08) NR           | + 30         | Supplies & Services                          | 3,310         |                             |              |
| • Racecourse temporary toilet pilot (Executive Calling-In 30/06/08) NR | + 6          | Miscellaneous:                               |               |                             |              |
| <u>Director's Delegated Virements:</u>                                 |              | Recharges                                    | 2,213         |                             |              |
|  |              | Delegated / Devolved                         | 0             |                             |              |
|  |              | Other  | 0             |                             |              |
|  |              | Capital Financing                            | 1,203         |                             |              |
|  |              | <b>Gross Cost</b>                            | <b>12,790</b> |                             |              |
|  |              | Less Income                                  | 4,164         |                             |              |
| <b>2008/09 Latest Approved Budget (Net Cost)</b>                       | <b>8,627</b> | <b>Net Cost</b>                              | <b>8,627</b>  | <b>Net Cost</b>             | <b>8,627</b> |

| <b><u>Summary of Variations from the Approved Budget:</u></b>  | <b><u>Latest Approved Budget</u></b>   |                        |                     | <b>Projected<br/>Outturn<br/>Expenditure<br/>£000</b> | <b>Net<br/>Budget<br/>Variation<br/>£000</b> | <b>Net<br/>Budget<br/>Variation<br/>%</b> | <b>Total<br/>Budget<br/>Variation<br/>%</b> |
|--|--|------------------------|---------------------|---|--|---|---|
|  | <b>Gross<br/>Expenditure<br/>£000</b>  | <b>Income<br/>£000</b> | <b>Net<br/>£000</b> |   |  |   |   |
|  | <u>Lifelong Learning &amp; Culture</u> |                        |                     |   |  |   |   |
| Arts & Culture   | 883                                    | 92                     | 792                 | 802   | + 10   | + 1.3%                                    | 1.0%  |
| Libraries & Heritage   | 4,887                                  | 336                    | 4,551               | 4,543   | - 8  | - 0.2%                                    | 0.2%  |
| Parks & Open Spaces  | 1,785                                  | 575                    | 1,211               | 1,211   | 0  | -   | -   |
| Sports & Active Leisure  | 3,836                                  | 1,812                  | 2,024               | 2,079   | + 55   | + 2.7%                                    | 1.0%  |
| Leisure Support Services                                       | 1,399                                  | 1,349                  | 50                  | 50  | 0  | -   | -   |
| <b>Leisure, Culture &amp; Social Inclusion Portfolio Total</b> | <b>12,790</b>                          | <b>4,164</b>           | <b>8,627</b>        | <b>8,684</b>  | <b>+ 57</b>                                  | <b>+ 0.7%</b>                             | <b>0.3%</b>                                 |

## Section B: Budget

| <b><u>Lifelong Learning &amp; Culture</u></b>                          |              | <b><u>2008/09 Latest Approved Budget</u></b> |               |                          |              |
|--|--------------|--|---------------|--------------------------|--------------|
|  | <b>£000</b>  | <b>Detailed Expenditure</b>                  | <b>£000</b>   | <b>Cost Centre</b>       | <b>£000</b>  |
| <b>2008/09 Original Estimate (Net Cost)</b>                            | <b>8,541</b> | Employees                                    | 4,033         | Arts & Culture           | 792          |
| <u>Approved Changes:</u>   |              | Premises                                     | 1,972         | Libraries & Heritage     | 4,551        |
| • Leisure and Culture service review (Budget Council 21/02/08) NR      | + 50         | Transport                                    | 59            | Parks & Open Spaces      | 1,211        |
| • Archives service review secondment (Executive 11/03/08) NR           | + 30         | Supplies & Services                          | 3,310         | Sports & Active Leisure  | 2,024        |
| • Racecourse temporary toilet pilot (Executive Calling-In 30/06/08) NR | + 6          | Miscellaneous:                               |               | Leisure Support Services | 50           |
| <u>Director's Delegated Virements:</u>                                 |              | Recharges                                    | 2,213         |                          |              |
|  |              | Delegated / Devolved                         | 0             |                          |              |
|  |              | Other  | 0             |                          |              |
|  |              | Capital Financing                            | 1,203         |                          |              |
|  |              | <b>Gross Cost</b>                            | <b>12,790</b> |                          |              |
|  |              | Less Income                                  | 4,164         |                          |              |
| <b>2008/09 Latest Approved Budget (Net Cost)</b>                       | <b>8,627</b> | <b>Net Cost</b>                              | <b>8,627</b>  | <b>Net cost</b>          | <b>8,627</b> |

| <b><u>Significant Variations from the Approved Budget:</u></b>   |  | <b>£000</b> |
|--|--|-------------|
| <b>Arts &amp; Culture</b>  |  |             |
| • A projected underachievement of Events income largely due to the cancellation of one significant event.  |  | + 10        |
| <b>Libraries &amp; Heritage</b>  |  |             |
| • Library income is projected to fall significantly short of targets in 2008/09. The main areas of concern are; Central Library and HQ fees & charges (£8k), Branch Library charges (£32k), DVD and audio hire (£10k). In addition the new café at Acomb Library Learning Centre is significantly underachieving against expected performance and a £28k deficit is projected.   |  | + 78        |
| • As previously reported to Members a number of valuable obsolete stock items have been sold at auction and raised £95k. The intention is to use this income to support the first phase of redeveloping the central library into a library learning centre. The council's financial regulations dictate that in the first instance this additional income should be used to help offset the projected shortfall on the core library service income budgets of £78k described above. This is discussed in more detail in the main report. |  | - 95        |
| • Additional unbudgeted costs of essential updates to library computers (PCs).   |  | + 9         |

| <b><u>Significant Variations from the Approved Budget:</u></b>  | <b>£000</b>   |
|---|---------------|
| <b>Parks &amp; Open Spaces</b>  |               |
| • An extensive survey of the trees in all parks gardens and open spaces has been undertaken. As a result of the inspections a number of problems have been identified with recommendations for action. This is nearly all health and safety work that cannot be delayed and will result in expenditure over and above the budget provision. | + 35          |
| • Unbudgeted expenditure on play areas due to vandalism and higher than expected ongoing maintenance costs.   | + 15          |
| • Replacement of lifebuoys and extra hours paid to Park Keepers to ensure health & safety standards are met.  | + 14          |
| • The service will look at how the budget can be brought back into line before the end of the financial year. Savings of £10k have already been made by reducing expenditure at Rawcliffe Country Park. Further savings will mean some discretionary work on such things as footpath reinstatements may have to be postponed.               | - 64          |
| <b>Sports &amp; Active Leisure</b>  |               |
| • The additional unbudgeted costs relating to the Barbican Centre prior to full handover to Absolute Leisure are estimated be £25k. This assumes full handover by the end of September 2008. For each month beyond this an estimated additional £4k will be incurred, mainly on business rate costs.  | + 25          |
| • The amount of Discretionary Rate Relief awards exceed the available budget.   | + 12          |
| • A shortfall in rental income for Waterworld. The full year effect of a previous year's budget saving is greater than the actual level of rental increase secured for the facility.  | + 18          |
| <b>Leisure Support Services</b>   |               |
| • No significant variations to report.  |               |
| • Net amount of all other minor variations in expenditure and income.   | 0             |
| <b>Projected Net Outturn Expenditure</b>  | <b>8,684</b>  |
| <b>Overall Net Variation from the Approved Budget</b>   | <b>+ 57</b>   |
| <b>Percentage Variation from the Net Approved Budget</b>  | <b>+ 0.7%</b> |
| <b>Percentage Variation from the Total Approved Budgets</b>   | <b>+ 0.3%</b> |



## Learning, Culture & Children's Services Service Plan Monitoring Report 1<sup>st</sup> Quarter, 2008 – 2009

**Service: Lifelong Learning and Culture**  
**Assistant Director: Charlie Croft**

### Service Plan Initiatives and Actions

#### 1. Planned actions completed

##### **Making York More Eventful:**

- We have identified and agreed the groups that we will target – we are working towards a target of 34 events for groups with low participation rates this year
- A first cross-service events diary is in preparation
- New headline events have been delivered: Fiesta! and the very successful Youth Mysteries which involved over 1,000 young people

##### **Engaging in Learning:**

- The new Explore Library Learning Centre has opened in New Earswick. There were 600 customers on the first day
- Acomb Explore Centre user numbers have trebled to 600 per day. The café is now open.
- We have identified the service arm's contribution to learning through a listing of formal and informal provision
- We submitted the bid to become a pilot authority for Children and Young People's cultural entitlement. Although feedback on the bid was very positive we were not selected as a pilot. The task now is to work out how we work towards delivering the 5 hours entitlement without the benefit of the pilot funding
- We delivered the Learning Festival on behalf of the Learning City Partnership
- We have made progress with the whole organisation approach to skills for life and are close to meeting our first level LPSA2 target

##### **Being Healthy:**

- We have set up the 4 new action groups to coordinate Active York's work in 4 themed areas
- We have prepared a Community Investment Fund bid for 4 new activity coordinators for targeted settings
- We have undertaken a Quest pre-assessment inspection at Oaklands which has confirmed that we are ready to submit for assessment
- Increasing to 40 the number of quality assured sports clubs engaged with schools sports partnerships is on track with a new Extending Activities Fund being managed by Active York

##### **Supporting Stronger Communities:**

- The service arm has drawn up a provisional programme of events to be provided by each service unit and to which all the others can contribute the first of which was the Rowntree Park Birthday party on 13<sup>th</sup> July.
- We have identified and agreed the target groups that the service arm will work with and are currently auditing provision to spot gaps
- Work is underway to identify the service arms information points and coordinate how these are made available for community use

##### **Developing a vibrant cultural infrastructure:**

- We have completed a new constitution for [York@Large](#) refreshed the membership and drawn up a new workplan
- We have input the cultural requirements into the city centre action plan
- The Library Service has brought forward a new vision for York library and has commissioned an architect to draw up a prospectus
- An IT development bid has been submitted to further develop the Yortime website

## **Actions needed to support the Plan:**

- We have completed stage 1 of the Leisure and Culture review. This has involved information gathering on all the services. 3 review strands will now be taken forward.
- Staff versions of the plan have been distributed and workplans are in place
- A stakeholder version of the plan has been produced
- Task groups are in place to deliver on the “5 Big Things”
- A monthly staff briefing has been instituted

## **2. Actions planned but not completed**

- Launch of the “Wild about York” Education pack was not completed by 30 June. The pack and a promotional leaflet has been produced for schools and will be delivered to schools in September
- Work on the new York High swimming pool did not start on 29 May as originally planned but will now start on 28 July
- We did not enter into the agreement with the University of York for the new pool by 30 June. This was because the University needed to further work on behalf of the Steering Group to establish the costs, facility mix, and optimum location of the agreed pool. A further report was commissioned from Strategic Leisure. A final report is now being prepared to go to the University this month
- The single health message to be promoted across the service arm was not drawn up by 31 May. However, the brief was agreed and has been passed to a designer
- We have not prioritised the partnerships we work with by 30 June although we have drawn up a template for the work and completed the work with [York@Large](#)
- We have not completed the e-prospectus for the Cultural Quarter because the stakeholders are not ready to do this. This will happen in the Autumn. [York@Large](#) will take forward branding for the Cultural Quarter. This has now also been established as a scrutiny topic

## **3. New Initiatives and Actions introduced since the Service Plan was approved**

- None to report
-



2008/09 Qtr 1 Monitor ~ Lifelong Learning & Culture ~ Charlie Croft

| Code                             | Description of PI  | Service Manager  | 08/09 academic yr 07/08              |                                      |                                      | 08/09 academic yr 07/08 |   |       |          | 09/10 ac                       | 10/11 ac                                   | 06/07                                      | PI appears as a Key PI | Explanations  |
|----------------------------------|--|------------------|--------------------------------------|--------------------------------------|--------------------------------------|-------------------------|---|-------|----------|--------------------------------|--|--|------------------------|---|
|                                  |  |                  | 05/06<br><small>aca yr 04/05</small> | 06/07<br><small>aca yr 05/06</small> | 07/08<br><small>aca yr 06/07</small> | Qtr 1                   | Qtr 2   | Qtr 3 | Year End | Target                         | Target                                     | Unitary Average                            |                        |   |
| <b>Making York More Eventful</b> |  |                  |                                      |                                      |                                      |                         |   |       |          |                                |  |  |                        |   |
| NPI 10                           | % of York residents visiting museums or galleries  | Fiona Williams   |                                      |                                      |                                      | actual                  |   |       |          |                                |  |  |                        | This new PI will only measure local resident usage via a survey, so for information total visits to museums or galleries show that in Qtr 1 this year visits totalled 122,395 compared to 128,863 in Qtr 1 07/08.   |
|                                  |  |                  |                                      |                                      |                                      | profile                 | New PI for 08/09. Survey being carried out by Sport England later this year |       |          |                                |  | Target to be set once baseline established |                        |   |
| NPI 11                           | % of the adult population in York that have engaged in the Arts at least 3 times in the last 12 months   | Gill Cooper      |                                      |                                      |                                      | actual                  |   |       |          |                                |  |  |                        |   |
|                                  |  |                  |                                      |                                      |                                      | profile                 | New PI for 08/09. Survey being carried out by Sport England later this year |       |          |                                |  | Target to be set once baseline established |                        |   |
| LLC 12                           | Number of cross service events, activities and festivals provided by Lifelong Learning and Culture   | Gill Cooper      |                                      |                                      |                                      | actual                  |   |       |          |                                |  |  |                        |   |
|                                  |  |                  |                                      |                                      |                                      | profile                 | New PI for 08/09. Baseline being established this year                      |       |          |                                |  | Target to be set once baseline established |                        |   |
| <b>Engagement in Learning</b>    |  |                  |                                      |                                      |                                      |                         |   |       |          |                                |  |  |                        |   |
| NPI 9                            | % of York residents using public libraries   | Fiona Williams   |                                      |                                      |                                      | actual                  |   |       |          |                                |  |  |                        | This new PI will only measure local resident usage via a survey, so for information the total number of library visits per 1000 population for Qtr 1 are 1190 as compared to 1041 Qtr 1 07/08.  |
|                                  |  |                  |                                      |                                      |                                      | profile                 | New PI for 08/09. Survey being carried out by Sport England later this year |       |          |                                |  | Target to be set once baseline established |                        |   |
| NPI 13                           | % of non-English speaking applying for ESOL (English for Speakers of Other Languages) courses in York supported Further Education, Adult or Community Learning who are accepted on programmes and obtain a recognised ESOL qualification (academic year reporting - financial year 08/09 is academic year 07/08) | Alistair Gourlay |                                      |                                      |                                      | actual                  |   |       |          |                                |  |  |                        | This information is to be collected across two organisations. There is currently no mechanism to collect the data and a process will need to be established with York College.  |
|                                  |  |                  |                                      |                                      |                                      | profile                 | New PI for 08/09. Baseline being established this year                      |       |          |                                |  | Target to be set once baseline established |                        |   |
| NPI 161 (PSA 2)                  | Numbers of learners achieving a Level 1 qualification in literacy (academic year reporting - financial year 08/09 is academic year 07/08)  | Alistair Gourlay |                                      |                                      | 55                                   | actual                  |   |       |          |                                | 79   | 81   | Corp Imp               | Skills for Life Literacy programmes are available at various levels up to and including level 2. This PI measures only a sub-set of the overall Skills for Life provision. It does not measure entry 1, 2 or 3 or level 2 outcomes. Only measuring level 1 will therefore give only a partial picture. Targets are based on the assumption that funding is secured for new employer facing programmes.  |
|                                  |  |                  |                                      |                                      |                                      | profile                 |   | 53    |          |                                |  |  |                        |   |
| NPI 162 (PSA 2)                  | Numbers of learners achieving a Level 3 qualification in numeracy (academic year reporting - financial year 08/09 is academic year 07/08)  | Alistair Gourlay |                                      |                                      | 8                                    | actual                  |   |       |          |                                | 66   | 69   | Corp Imp               | The low achievement in previous years is because the targets for this area have been at level 1 and 2. Skills for Life numeracy programmes are available at various levels up to and including level 2. This PI measures only a sub-set of the overall Skills for Life provision. It does not measure entry 1 and 2 or level 1 and 2 outcomes. Only measuring Entry 3 will therefore give only a partial picture. Targets are based on the assumption that funding is secured for new employer facing programmes. |
|                                  |  |                  |                                      |                                      |                                      | profile                 |   | 20    |          |                                |  |  |                        |   |
| LPSA 10.1                        | The number of adults achieving an Entry Level 3 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York (academic year reporting - financial year 08/09 is academic year 07/08)  | Alistair Gourlay | 27                                   | 17                                   | 24                                   | actual                  |   |       |          |                                | Completes in 08/09                         |  |                        |   |
|                                  |  |                  |                                      |                                      |                                      | profile                 |   |       |          | 63 (acc 113 from 05/06 ac yr)  |  |  |                        |   |
| LPSA 10.2                        | The number of adults achieving a Level 1 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York (academic year reporting - financial year 08/09 is academic year 07/08)   | Alistair Gourlay | 64                                   | 67                                   | 107                                  | actual                  |   |       |          |                                | Completes in 08/09                         |  |                        | Provisional results should be available in September and made available in Qtr 2  |
|                                  |  |                  |                                      |                                      |                                      | profile                 |   |       |          | 206 (acc 360 from 05/06 ac yr) |  |  |                        |   |
| LPSA 10.3                        | The number of adults achieving a Level 2 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York (academic year reporting - financial year 08/09 is academic year 07/08)   | Alistair Gourlay | 124                                  | 151                                  | 151                                  | actual                  |   |       |          |                                | Completes in 08/09                         |  |                        |   |
|                                  |  |                  |                                      |                                      |                                      | profile                 |   |       |          | 188 (acc 559 from 05/06 ac yr) |  |  |                        |   |
| LPSA10.4                         | The number of adults registering and completing courses through public libraries (academic year reporting - financial year 08/09 is academic year 07/08)   | Fiona Williams   | 763                                  | 897                                  | 1002                                 | actual                  |   |       |          |                                | 1050                                       | 1100                                       |                        |   |
|                                  |  |                  |                                      |                                      |                                      | profile                 |   |       |          |                                |  |  | 2519 (acc over 3 yrs)  |   |
| LLC 3                            | Number of people engaging in informal learning (academic year reporting - financial year 08/09 is academic year 07/08)   | Alistair Gourlay |                                      |                                      | Baseline to be assessed              | actual                  |   |       |          |                                | Target to be set once baseline established |  |                        |   |
|                                  |  |                  |                                      |                                      |                                      | profile                 | Baseline being established this year  |       |          |                                |  | Target to be set once baseline established |                        |   |
| LLC 4                            | Number of people with Learning Difficulties and Disabilities who engage in learning activities (academic year reporting - financial year 08/09 is academic year 07/08)   | Alistair Gourlay |                                      |                                      | Baseline to be assessed              | actual                  |   |       |          |                                | Target to be set once baseline established |  |                        | Definition now agreed and proforma for collecting information being finalised. Information on baseline will be available for Qtr 2  |
|                                  |  |                  |                                      |                                      |                                      | profile                 | Baseline being established this year  |       |          |                                |  | Target to be set once baseline established |                        |   |
| LLC 5                            | Number of people from identified disadvantaged wards engaged in learning activities (academic year reporting - financial year 08/09 is academic year 07/08)  | Alistair Gourlay |                                      |                                      | Baseline to be assessed              | actual                  |   |       |          |                                | Target to be set once baseline established |  |                        |   |
|                                  |  |                  |                                      |                                      |                                      | profile                 | Baseline being established this year  |       |          |                                |  | Target to be set once baseline established |                        |   |
| LLC 6                            | Number of adults achieving a first full level 2 qualification (academic year reporting - financial year 08/09 is academic year 07/08)  | Alistair Gourlay |                                      |                                      | Baseline to be assessed              | actual                  |   |       |          |                                | Target to be set once baseline established |  |                        |   |
|                                  |  |                  |                                      |                                      |                                      | profile                 | Baseline being established this year  |       |          |                                |  | Target to be set once baseline established |                        |   |

2008/09 Qtr 1 Monitor ~ Lifelong Learning & Culture ~ Charlie Croft

| Code  | Description of PI   | Service Manager  |                                      |                                      |                                      | 08/09 academic yr 07/08 |   |        |          | 09/10 ac | 10/11 ac | 06/07           | PI appears as a Key PI | Explanations   |   |  |  |
|---|---|------------------|--------------------------------------|--------------------------------------|--------------------------------------|-------------------------|---|--------|----------|----------|----------|-----------------|------------------------|--|---|--|--|
|   |   |                  | 05/06<br><small>aca yr 04/05</small> | 06/07<br><small>aca yr 05/06</small> | 07/08<br><small>aca yr 06/07</small> | Qtr 1                   | Qtr 2   | Qtr 3  | Year End | Target   | Target   | Unitary Average |                        |  |   |  |  |
| <b>Engagement in Learning (cont'd)</b>              |   |                  |                                      |                                      |                                      |                         |   |        |          |          |          |                 |                        |  |   |  |  |
| LLC 7   | % of Lifelong Learning & Culture staff undertaking a literacy or numeracy diagnostic <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>   | Alistair Gourlay |                                      |                                      |                                      | actual                  |   |        |          |          |          |                 |                        | Target to be set once baseline established                   | Collating final figures data should be available at the end August. |  |  |
|   |   |                  |                                      |                                      |                                      | profile                 | Baseline being established this year  |        |          |          |          |                 |                        |  |   |  |  |
| LLC 8   | Number of young people engaged in activities designed to improve literacy and numeracy <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small> | Alistair Gourlay |                                      |                                      |                                      | actual                  |   |        |          |          |          |                 |                        | Target to be set once baseline established                   |   |  |  |
|   |   |                  |                                      |                                      |                                      | profile                 | Baseline being established this year  |        |          |          |          |                 |                        |  |   |  |  |
| LLC 16  | Numbers of new library membership as a result of the year of reading activities and events  | Fiona Williams   | 17,000<br><small>(estimate)</small>  | 14,500<br><small>(estimate)</small>  | 13,500<br><small>(estimate)</small>  | actual                  | 4,660   |        |          |          |          |                 |                        | 17,050   | 18,755  | Exceeded Q1 target. This is partly due to promotional work related to the National Year of reading, and partly due to a new system of monthly targets for all libraries which has resulted in a lot more proactive work by library staff.  |  |
|   |   |                  |                                      |                                      |                                      | profile                 | 3,938   | 7,469  | 10,312   | 15,500   |          |                 |                        |  |   |  |  |
| LLC 17  | Number of children taking part in the summer reading challenge  | Fiona Williams   | 284                                  | 2028                                 | 1809                                 | actual                  |   |        |          |          |          |                 |                        | 2550   | 2600  |  |  |
|   |   |                  |                                      |                                      |                                      | profile                 |   |        |          |          |          |                 |                        |  |   |  |  |
| <b>Being Healthy</b>                                |   |                  |                                      |                                      |                                      |                         |   |        |          |          |          |                 |                        |  |   |  |  |
| NPI 8   | % of adult participation in sport (16+) 30 mins 3 times a week or more  | Jo Gilliland     |                                      | 24.8%                                | No survey                            | actual                  |   |        |          |          |          |                 |                        | 27.8%  | 28.8%   | LAA, Corp Imp  | Previously HCOP 2.1, Still awaiting confirmation of survey methodology due to changes in Sport England strategy. Unable to set targets further than 09/10 until we have directional information from 09/10 data  |
|   |   |                  |                                      |                                      |                                      | profile                 |   |        |          |          |          |                 |                        |  | 26.8%   |  |  |
| LLC 14  | % of adults (16+) participating in at least 30 mins moderate intensity physical activity (inc. sport) on 5 or more days each week   | Jo Gilliland     |                                      |                                      |                                      | actual                  | Inclusion within local part of survey needs to be established. Then targets of 1% year on year improvement can be set |        |          |          |          |                 |                        | Target to be set once baseline established                   | LAA local   | Due to changes in the survey arrangements in York, it will need to be a part of the new local area part of the Place survey. An approach as been made for its inclusion. For information Swimming Pool & Sports Centre visits per 1000 population were 1096 for Qtr 1 slightly less than the same period in 07/08. |  |
|   |   |                  |                                      |                                      |                                      | profile                 |   |        |          |          |          |                 |                        |  |   |  |  |
| NPI 57  | % of children and young people (aged 5-19) participating in 5 hours of high quality PE (5-16), 3 hours (for 16-19)  | Jo Gilliland     |                                      |                                      |                                      | actual                  |   |        |          |          |          |                 |                        | Not available until 2009/10 when survey is proposed to start |   | LAA local, Corp Imp, YorOK   | Whilst the 2hr target will continue to be collected through the national PESSCL data collection, we are still awaiting national direction on how the additional 3 hrs can be assessed and how this collection will be funded.  |
|   |   |                  |                                      |                                      |                                      | profile                 | Not available until 2009/10 when survey is proposed to start  |        |          |          |          |                 |                        |  |   |  |  |
| LPSA12.2  | % of children and young People's participation in high quality PE and sport (2 hours a week)  | Jo Gilliland     | 62%                                  | 71%                                  | 90%                                  | actual                  |   |        |          |          |          |                 |                        | Completes in 08/09   |   |  | Previously CYP 1.1 (LPSA 12.2) currently still measuring 2 hrs HQ PE. This will change to a new measure (5hrs) suggested in NPI definition. Still no confirmation of how this will be measured and by whom.  |
|   |   |                  |                                      | 75%                                  | 80%<br>(85%)                         | profile                 |   |        |          |          |          |                 |                        |  |   |  |  |
| CYP 14.1  | % of pupils involved in sports volunteering and leadership  | Jo Gilliland     |                                      | 5%                                   | 8.5%                                 | actual                  |   |        |          |          |          |                 |                        | 15%  | 16%   | YorOK  | This continues to be collected by the national PESSCL survey each July. New results are expected October 08  |
|   |   |                  |                                      |                                      |                                      | profile                 |   |        |          |          |          |                 |                        |  |   |  |  |
| <b>Supporting Stronger Communities</b>              |   |                  |                                      |                                      |                                      |                         |   |        |          |          |          |                 |                        |  |   |  |  |
| NPI 199   | % of children and young people's satisfaction with parks and play areas (as recorded in the Ofsted Tellus survey)   | Dave Meigh       |                                      |                                      |                                      | actual                  |   |        |          |          |          |                 |                        | Target to be set once baseline established                   |   |  | Late addition to the National Performance framework, will use TellUs3 Ofsted survey as a baseline in 2008/9  |
|   |   |                  |                                      |                                      |                                      | profile                 | For introduction in 2009/10   |        |          |          |          |                 |                        |  |   |  |  |
| LLC 9   | Number of community groups with whom Lifelong Learning and Culture has worked with during the year  | Dave Meigh       | 513                                  | 790                                  | 644                                  | actual                  | 529   |        |          |          |          |                 |                        | Target to be set once baseline established                   |   |  | Outcome 4 'Supporting Stronger Communities' group is re-examining this PI and due to report back in Sept 08. Data will be shown in Qtr 2.  |
|   |   |                  |                                      |                                      |                                      | profile                 | Targets to be set in September  |        |          |          |          |                 |                        |  |   |  |  |
| LLC 10  | Number of visits to the YORTIME website   | Fiona Williams   | 149948                               | 177789                               | 211531                               | actual                  | 55694   |        |          |          |          |                 |                        | 220000   | To be set   |  | Failed Q1 target. Yortime visits are slightly down owing to the Yortime post being a long term vacancy (related to an ongoing HR issue). We have now started the recruitment process, and have an IT bid in to re-invigorate the site. We anticipate that visits will increase as a result, but the timescale for this is not yet known. |
|   |   |                  |                                      |                                      |                                      | profile                 | 60200   | 124700 | 169850   | 215000   |          |                 |                        |  |   |  |  |
| LLC 11  | Number of Ward Committee joint projects or schemes  | Dave Meigh       |                                      |                                      |                                      | actual                  |   |        |          |          |          |                 |                        | 18   | 18  |  |  |
|   |   |                  |                                      |                                      |                                      | profile                 |   |        |          |          |          |                 |                        |  |   |  |  |
| LLC 13  | Number of significantly improved open spaces and places   | Dave Meigh       |                                      |                                      |                                      | actual                  |   |        |          |          |          |                 |                        |  |   |  | Targets to be set after first year results are known   |
|   |   |                  |                                      |                                      |                                      | profile                 |   |        |          |          |          |                 |                        |  | 8   |  |  |
| <b>Developing a Vibrant Cultural Infrastructure</b> |   |                  |                                      |                                      |                                      |                         |   |        |          |          |          |                 |                        |  |   |  |  |
| LLC 15  | % of respondents (Talkabout/ ResOp Survey) who see York as 'cosmopolitan, vibrant.  | Gill Cooper      | 42.5%                                | 43%                                  | No survey                            | actual                  |   |        |          |          |          |                 |                        | 50%  | To be set   |  | Previously EDE5, results of recent Talkabout survey expected Autumn 08, proposed to be included in Place Survey in the future  |
|   |   |                  |                                      |                                      | 45%                                  | profile                 |   |        |          |          |          |                 |                        |  |   |  |  |

Actual is better than the profile by the tolerance factor  
 Actual is worse than the profile by the tolerance factor